



Interim process for Section 28 pre-recorded evidence

Is your case located at the following Crown Courts:

- Durham
- Exeter
- Kingston-upon-Thames
- Leeds
- Liverpool
- Mold
- Nottingham
- Reading

Yes

Are you making a Section 28 recording after 14 October 2024?

Yes

Use the **Vodafone** system.


How to Access Vodafone

Following your first attendance at a s.28 recording the court will process your request for a Video on Demand (VoD) account at the end of the hearing.

The s.28 Service Helpdesk will create your Video on Demand account.

Should you have any difficulties with your account please call the service helpdesk and not the court. The service helpdesk number is **0800 046 9640, option 3** and is available, **Monday – Friday 07:00 – 22:00**.

Follow this QR code for guidance on how to use the Vodafone VoD system



At the end of the recording, the judge will instruct counsel to view the recording, to check for recording quality purposes and to see if any editing is required. This will be shared with you by the clerk and will be available for you to view 24 hours later.

Once you have viewed the recording, if any editing is required, you must complete the Vodafone edit form and email the court section 28 inbox. Editing forms will be provided by the court.

The court will forward the editing request form to the judge for approval, if the editing is agreed by all parties no mention hearing is needed. If edits are not agreed the case will be listed for further discussion. The edits will be completed by Vodafone.

Once completed, you will have access to the original and edited copy of the recording in their VoD account.

The final version of this recording will be played at trial using the **Vodafone** system.

No

Use the **Pre Recorded Evidence (PRE)** system to view and edit recordings already made prior to this date.


How to Access PRE

The recording will have been made on the Pre Recorded Evidence (PRE) System.

You will need to register for access to the PRE portal to view recordings, follow this QR code to register:

If you need guidance on how to register or how to use the PRE system, follow this QR code:

As the recording has already been made, this can be shared with you immediately by the clerk responsible for this case.

If you need to view or edit the recording please follow this QR code for guidance:



Once you have viewed the recording, if any editing is required, you must complete the PRE edits form and email the court PRE inbox. Editing forms will be provided by the court.

The court will forward the editing request form to the judge for approval, if the editing is agreed by all parties no mention hearing is needed. If edits are not agreed the case will be listed for further discussion. The edits will be completed by the edits team.

Once completed, you will have access to the original and edited copy of the recording in the PRE Portal account.

The final version of this recording will be played at trial using the **PRE** system.